

ROOMMATE CHANGE [TEMPORARY]

LESSEE MOVING OUT TEMPORARILY

This form must be completed by original Lessees only, NOT temporary Lessees. All Lessees who are remaining in the unit must be willing to reside with temporary Lessee. Therefore, it is in your best interest if all Lessees search for a roommate replacement that everyone can agree upon. Management will not get involved. All Lessees are financially responsible for monthly rent payments and all provisions of the lease.

Temporary Lessees are not required to complete an application or pay a move-in fee (unless the tenancy becomes permanent in future). Temporary Lessees must complete a Contact Card, in case of any emergencies. Management will provide the Contact Card.

Original Lessee(s) must continue to pay the monthly rent directly to Management. Management will not accept rent payments from Temporary Lessee. Temporary Lessees may not place maintenance requests unless they are the only Lessees on lease. Management strongly encourages the preparation of a formal agreement between Original Lessees and Temporary Lessees. The Temporary Lessee must abide by the conditions set for in the Lease and all riders while they reside on premises. Original Lessee will be held responsible for any damages and lease violations.

Lessee(s) are responsible for leaving the unit in move-in condition for the replacement Lessee, meaning all items are removed and the unit is thoroughly cleaned according to a move out checklist which will be provided by management. Lessee is also responsible for facilitating the move-in and must personally give all keys (including mail keys) to replacement Lessee. Management will not get involved in any disputes between Original Lessees and Replacement Lessees.

Address: _____ Unit: _____

Vacating Lessee: _____ Vacating On: _____ Return Date: _____

Remaining Lessees: _____

Temporary Lessee: _____